

# DEBT RECOVERY

## RANGE OF FEES FOR A BUSINESS TO BUSINESS DEBT THAT IS UNDISPUTED UP TO THE VALUE OF £100K

### Estimate of average cost

These costs apply where your claim is in relation to an unpaid invoice which is not disputed, is up to the value of £100k and where enforcement action is not needed. If the other party (the debtor) disputes your claim at any point, we will discuss with you any further work required and we will provide you with a new revised estimate for costs. This could be on a fixed fee basis or an hourly rate.

Our fees include the following work:-

- Taking your initial instructions and reviewing documentation
- Preparing and sending a letter of claim to the debtor
- If payment is received in response to that letter, receiving and sending to you
- If payment is not received in response to that letter, drafting and issuing Court proceedings
- Where no Acknowledgement of Service of Defence is received, applying to the Court to enter Judgment in Default
- Where Judgment in Default is obtained, writing to the debtor to request payment
- If payment is still not received, providing you with advice on the next steps and likely costs.

Our costs for dealing with the above (ie a debt up to the value of £100k that is not disputed) would be in the region of **£3,000.00 to £6,000.00** inclusive of vat depending on the work required.

Anyone wishing to proceed with a claim should note as follows:-

- The vat element of our fee cannot be reclaimed from the debtor
- Interest and compensation may take the debt into a higher banding with a higher cost
- The costs quoted above are not for matters where enforcement action, such as a bailiff, is needed to collect the debt.

### Estimate of how long it usually takes

It usually takes around 12 weeks from receipt of your instructions to receipt of payment from the debtor depending on whether or not it is necessary to issue a claim. This is on the basis that the debtor pays promptly on receipt of Judgment in Default and that enforcement action is not required. If enforcement action is required, or if the matter is contested, the claim will take longer to resolve.

### Court Fees

Please also note that a fee is payable to the Court to issue a claim. The Court fee due depends on the value of the debt (including interest). As at today's date, the Court fees are as follows:-

Value of claim	Court fee
Up to £300.00	£35.00
£301.00 - £500.00	£50.00
£501.00 - £1,000.00	£70.00
£1,001.00 - £1,500.00	£80.00

£1,501 - £3,000	£115.00
£3,001 - £5,000	£205.00
£5,001 - £10,000	£455.00
£10,001 - £100,000	5% of the value of the debt

## Additional Information

If the work you need us to do for you does not fit into the normal range of service we have set out in this illustration, please speak to us and we will be happy to give you a full detailed scope of fees.

## Our people that can do this type of work:



**FRANK BOUETTE**  
PRINCIPAL

0345 074 2427  
frank.bouette@emwllp.com

I am experienced in helping entrepreneurs, businesses and HNWS navigate their way through distress scenarios – via formal and negotiated processes - in contentious and non-contentious situations. I focus on finding pragmatic managed solutions.

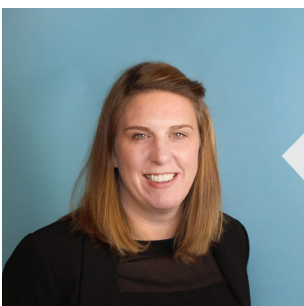
I act for a variety of stakeholders including entrepreneurs, investors, lenders and office holders (giving me the perspective from all sides).



**RUVIMBO KANDI**  
SOLICITOR

0345 074 2523  
ruvimbo.kandi@emwllp.com

I assist and advise clients on corporate insolvency (contentious and non-contentious) and restructuring. I also advise on commercial disputes. I have previous experience working on consumer disputes in-house at Lloyds Bank, EE and BT.



**NICOLA HOLTON**  
LEGAL DIRECTOR

0345 074 2480  
nicola.holton@emwllp.com

I undertake a variety of insolvency work on behalf of IPs, corporates, directors and individuals and have a particular specialism in contentious insolvency.

I'm also a qualified insolvency practitioner having obtained the ICAEW Certificate in Insolvency and a first time pass in the Joint Insolvency Examination Boards, as well as being a Member of the Association of Business Recovery Professionals (R3).