

# PRIVATE CLIENT SOLICITOR NEEDED TO JOIN OUR FAMILY



<b>TEAM</b>	Private Client team
<b>LOCATION</b>	Milton Keynes
<b>BENEFITS</b>	<ul style="list-style-type: none"> <li>• 25 days holiday</li> <li>• 5% pension contribution</li> <li>• BUPA Private Health (after completing probationary period)</li> <li>• Income Protection Scheme</li> <li>• Death in Service Benefits</li> <li>• Perkbox</li> <li>• Mobile Phone</li> </ul>
<b>EXPERIENCE</b>	5 + years PQE
<b>HOURS</b>	Full-time (9 - 12 month fixed term contract)
<b>THE CURRENT TEAM IS MADE UP OF</b>	1 x Principal 1 x Solicitor 1 x Legal Secretary
<b>THE FIRM IS MADE UP OF</b>	180 people

The Private Client team (together with the Residential Conveyancing team) compliments the firm's commercial legal services offering by providing a complete solution to the firm's clientele consisting primarily of company directors/shareholders. It is essential that the person covering this maternity leave absence has high net worth experience.

## KEY KNOWLEDGE AREAS

<b>IN DEPTH KNOWLEDGE OF:</b>	<ul style="list-style-type: none"> <li>• Wills</li> <li>• Lasting powers of attorney</li> <li>• Trusts</li> <li>• Non-contentious probate</li> <li>• Probates subject to IHT and experience of claiming reliefs</li> <li>• Inheritance tax planning</li> </ul>
<b>DESIRABLE:</b>	<ul style="list-style-type: none"> <li>• Due to the general nature of the work undertaken, it would be desirable to be able to demonstrate experience of the following:</li> <li>• Trusts (creation, administration)</li> <li>• Administration of estates with foreign elements</li> <li>• Corporate/Commercial awareness</li> <li>• An interest in business development and a strong desire to play a key part in maintaining the firm's profile locally.</li> </ul>

## KEY SKILLS

- Sound private client legal knowledge, drafting skills and experience with a recognised private practice
- Commercial, practical and financial awareness
- Confidence and ability to communicate at senior levels
- Excellent academics and strong ambition for career development
- Excellent interpersonal and marketing skills with the ability to develop contacts for the team and the firm
- Team player able to fit into a friendly, busy office.
- Negotiation skills
- Organisational ability

## CANDIDATE PROFILE

The candidate should be hard-working, out-going and a good team player.

The firm is an Equal Opportunities Employer and is committed to the implementation and maintenance of employment and recruitment practices which will ensure that no potential or current employee or trainee, is treated less favourably on the grounds of age, disability, gender, marital status, race, nationality, colour or any other aspects unrelated to their current and potential skills, aptitudes and abilities.